

# **OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION**

## **2019 - HOWARD COUGHLIN MEMORIAL SCHOLARSHIP FUND**

### **ELIGIBILITY:**

#### **AN APPLICANT MUST BE:**

- A member or an associate member of OPEIU in good standing up until date of endorsement by Local Union President/Secretary-Treasurer, unless a member loses employment to study on a full-time basis, has retired as a member in good standing, becomes disabled or terminated from employer layoffs and/or plant closing.
- The son, daughter, stepchild or legally adopted child of an OPEIU member in good standing or an associate member.
- A High School senior or High School graduate entering a College, University or a recognized Technical or Vocational Post-Secondary School as a full-time or part-time student.
- Presently in a College, University, or a recognized Technical or Vocational Post-Secondary school as a full-time or part-time student.

#### **FULL-TIME SCHOLARSHIPS:**

Twelve **(12)** full-time scholarships will be awarded on the basis of **at least one (1) per region**. Applications are open to members in good standing, associate members, and their children, all of whom must meet the eligibility requirements and comply with the Rules and Regulations as established by the OPEIU Executive Board. Each scholarship award shall be granted with a payment of \$1,625.00 for each year of higher education with a maximum value of \$6,500.00, pending proof of enrollment.

#### **PART-TIME SCHOLARSHIPS:**

Seven **(7)** part-time scholarships will be awarded on the basis of **at least one (1) per region**. Part-time scholarships were implemented in order to reach a greater number of members, as full-time scholarships are generally awarded to children of members. Applications are open to members in good standing, associate members, or to their children, all of whom must meet the eligibility requirements and comply with the Rules and Regulations as established by the OPEIU Executive Board. Each scholarship award shall be granted with a payment of \$662.50 for each year of part-time higher education with a maximum value of \$2,650.00, pending proof of enrollment.

Part-time scholarships are defined as a minimum of three (3) credits and no more than two (2) courses. If a part-time student does not attend a college/university each semester, they have two (2) years maximum to use the part-time scholarship.

If the student becomes a full-time student, while receiving a part-time student scholarship, the scholarship will be revoked, and they will be able to reapply for a full-time scholarship.

Part-time scholarship awards shall be subject to all other eligibility rules under this Scholarship Fund.

## PROCEDURES:

- Each applicant must file an official OPEIU scholarship application.
- **Application forms must be endorsed by the Local Union President or Secretary-Treasurer** attesting that a member, a parent or guardian of an applicant, or an associate member is in good standing on the date of award - such endorsement must be obtained **BEFORE** the application is submitted.
- The application form must also be endorsed if a member loses employment to study on a full-time basis, retires, is disabled, or is terminated from employer layoffs and plant closings.

## FORMS:

Application forms may be obtained:

- at your Local Union office
- at the Secretary-Treasurer's Office of the International Union
- from our web site at [www.opeiu.org](http://www.opeiu.org) - once logged into the site, click on OPEIU Member Resources/OPEIU Membership Benefits link.

## REQUIREMENTS:

All applications must be signed by the member's Local Union President or Secretary Treasurer before submittal to the International Secretary-Treasurer's Office. Incomplete applications will be returned to the Local Office.

## APPLICATION:

All completed applications are due in the International Secretary-Treasurer's Office no later than **April 30<sup>th</sup>**.

## SELECTION OF WINNERS:

- All applications will be entered into a drawing and winners will be selected by region.
- All applicants will be notified in the month of June:
  - Scholarship winners will receive a certificate and forms for completion in the mail.
  - Applicants who have not been selected for an award will be notified by email.

1/2019



What College, University, Technical, or Vocational School do you plan to attend?

First Choice: \_\_\_\_\_ Location: \_\_\_\_\_

Second Choice: \_\_\_\_\_ Location: \_\_\_\_\_

Third Choice: \_\_\_\_\_ Location: \_\_\_\_\_

Have you been accepted by a College, University, Technical, or Vocational School, as of this date?

Yes \_\_\_\_\_ No \_\_\_\_\_

If you answered yes, at what College, University, Technical, or Vocational School were you accepted?

If selected for this scholarship, I fully agree to adhere to the rules that have been established by the Scholarship Committee of the OPEIU Howard Coughlin Memorial Scholarship Fund.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**Application forms must be endorsed by the Local Union President or Secretary-Treasurer attesting that a member, a parent or guardian of an applicant, or an associate member is in good standing up until date of endorsement. Such endorsement must be obtained before the application is submitted.**

**Signature of Local Union President or Secretary-Treasurer:**

**I hereby certify that this member/associate member is in good standing.**

\_\_\_\_\_  
Date: \_\_\_\_\_

(Signature)

\_\_\_\_\_  
Local Union Number: \_\_\_\_\_

(Print Name and Title of Signing Officer)

**SEND APPLICATION TO:**

***Howard Coughlin Memorial Scholarship Fund  
Office & Professional Employees International Union  
80 Eighth Avenue, Suite 610  
New York, NY 10011  
Telephone: 212.367.0902***